Appendix A - Template for Accompanying Lithium Battery Document

Additional Lithium Battery Safety Document – Example 1

Reference Number (optional): ______________________

**WARNING:** LITHIUM BATTERIES THAT HAVE BEEN RECALLED BY THE MANUFACTURER FOR SAFETY REASONS MUST NOT BE SHIPPED BY AIR.

**Terminology:**
- **Cell** – electrochemical unit, consisting of an anode and a cathode, capable of generating electrical current
- **Battery** – assembly of cells
- **Lithium ion cells/batteries** – rechargeable – includes lithium polymer cells/batteries
- **Lithium metal cells/batteries** – generally non-rechargeable

This package contains lithium cells or batteries in the following configuration (check applicable):

<table>
<thead>
<tr>
<th>Lithium Ion – Maximum of</th>
<th>Lithium Metal – Maximum of</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 20 Watt-hours per cell; and</td>
<td>• 1 gram of lithium metal per cell; and</td>
</tr>
<tr>
<td>• 100 Watt-hours per battery</td>
<td>• 2 grams of lithium per battery</td>
</tr>
</tbody>
</table>

- □ Cells or batteries only (ICAO/IATA Packing Instruction 965, Section II) – Cells or batteries in a package, without electronic equipment
  
  **Package Limit:**
  - ≤2.7 Wh = 2.5 kg; or
  - >2.7 Wh but ≤ 20 Wh = 8 cells; or
  - >2.7 Wh but ≤ 100 Wh = 2 batteries

- □ Cells or batteries only (ICAO/IATA Packing Instruction 968, Section II) – Cells or batteries in a package, without electronic equipment
  
  **Package Limit:**
  - ≤0.3 g = 2.5 kg; or
  - >0.3 g but ≤ 1 g = 8 cells; or
  - >0.3 g but ≤ 2 g = 2 batteries

- □ Cells or batteries only (ICAO/IATA Packing Instruction 965, Section IB) – Cells or batteries in a package, without electronic equipment

- □ Cells or batteries only (ICAO/IATA Packing Instruction 968, Section IB) – Cells or batteries in a package, without electronic equipment

- □ Packed with equipment (ICAO/IATA Packing Instruction 966, Section II) – Cells or batteries contained in a package with associated electronic equipment

- □ Packed with equipment (ICAO/IATA Packing Instruction 969, Section II) – Cells or batteries contained in a package with associated battery-powered equipment – with the batteries not installed in the equipment

- □ Contained in equipment (ICAO/IATA Packing Instruction 967, Section II) – Cells or batteries installed in equipment

- □ Contained in equipment (ICAO/IATA Packing Instruction 970, Section II) – Cells or batteries installed in equipment

- • This package must be handled with care. A flammability hazard exists if the package is damaged.
- • If this package is damaged in transportation, it must not be loaded until the condition of the contents can be verified. The batteries contained in this package must be inspected for damage and may only be repacked if they are intact and protected against short circuits.
- • For more information about the batteries contained in this package, call the following telephone number:

  ______________________________________________________________
  List telephone number here, including area code and any applicable country code

Name/Address of shipper (optional): __________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

Name/Address of Consignee (optional): ______________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

Date (optional): __________________________________________________________________________

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Additional Lithium Battery Safety Document - Example 2

- This package must be handled with care. A flammability hazard exists if the package is damaged.
- If this package is damaged in transportation, it must not be loaded until the condition of the contents can be verified. The batteries contained in this package must be inspected for damage and may only be repacked if they are intact and protected against short circuits.
- For more information about the batteries contained in this package, call the following telephone number:

List telephone number here, including area code and any applicable country code